

The Truck Loggers Association

Suite 725 815 West Hastings Street, Vancouver, BC V6C 1B4

www.tla.ca

EXHIBITOR REGISTRATION FORM REGISTRATION DEADLINE: Aug. 31, 2016

Instructions:

1. ALL exhibitors MUST complete page 1 and page 6
2. 3 Booth Spaces - Exhibitors complete page 2
3. 2 Booth Spaces - Exhibitors complete page 3
4. 1 Booth Space - Exhibitors complete page 4
5. Conditions of Contract – Page 5

Upon completion of this form, please **1.)** click the "Pay Online" button and follow the instructions to pay online and then **2.)** click the "Submit Form" button to email this form to Monica Sayers automatically. Otherwise, please save or print the form and send via an email attachment to at monica@tla.ca. **NOTE:** Full payment is required to secure exhibit space.

EXHIBITOR INFORMATION:

Company Name: _____
 Address: _____
 Phone Number: _____
 Email Address: _____
 Contact Person(s): _____
 Requested Booth (Select 3): _____

BOOTH CONTACT PERSON: (Individual to contact for booth assignment, set-up times, etc.)

Name: _____ Title: _____
 Phone : _____ Email: _____

DIRECTORY LISTING FOR CONFERENCE PROGRAM (if different from information above)

(Please list exactly as you would like it to appear in the convention magazine)

YOUR COMPANY NAME _____
 P.O. Box 000 _____
 ANYTOWN, BC V6C 2B4 _____
 TELEPHONE _____
 WEBSITE _____

EXHIBITOR BOOTH - Three Booth Spaces

Includes: 10 x 30 space, pipe & drape, two tickets to Lunch on the Trade Show Floor and six tickets to Suppliers' Night

Member pricing Exhibitor Booth \$4,185.00 + GST (\$209.25) \$ _____

Non-Member pricing \$4,785.00 + GST (\$239.25) \$ _____

Forklift services required? (Fees charged by provider \$125.00 + GST for each move)

_____ Yes _____ No

TOTAL AMOUNT DUE \$ _____

OPTIONAL CREDIT CARD PAYMENT INFORMATION

(FOR SECURITY REASONS, THIS IS INFORMATION WILL BE DESTROYED ONCE PAYMENT AUTHORIZATION IS COMPLETE, IT WILL NOT BE KEPT ON FILE)

Name on Card: _____

Credit Card Number: _____

Expiration Date: ____/____ **CVV Code:** _____

Credit Card Billing Address: (Street Address) _____

(City, Province, Postal Code) _____

Email where receipt should be sent: _____

Amount to be Charged: \$ _____

Signature: _____

TRADE SHOW HOURS:

Thursday, January 19, 2016 – 1:30 pm - 6:00 pm

Friday, January 20, 2016 – 9:00 am – 5:00 pm & 6:00 pm – 10:00 pm

MOVE IN – January 19, 2016 - 8:00am – 2:30 pm

MOVE OUT – January 21, 2016 - before 2:00 pm

***Load-in bay dimensions: Height 9'9" x Width 7'8"**

EXHIBITOR BOOTH - Two Booth Spaces

Includes: 10 x 20 space, pipe & drape, two tickets to Lunch on the Trade Show Floor and four tickets to Suppliers' Night

Member pricing Exhibitor Booth \$2,790.00 + GST (\$139.50) \$ _____

Non-Member pricing \$3,190.00 + GST (\$159.50) \$ _____

Forklift services required? (Fees charged by provider \$125.00 + GST each move)

_____ Yes _____ No

TOTAL AMOUNT DUE \$ _____

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Credit Card Number: _____

Expiration Date: ____/____ **CVV Code:** _____

Credit Card Billing Address: (Street Address) _____

(City, Province, Postal Code) _____

Email where receipt should be sent: _____

Amount to be Charged: \$ _____

Signature: _____

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Thursday, January 19, 2016 – 1:30 pm - 6:00 pm

Friday, January 20, 2016 - 9:00 am – 5:00 pm & 6:00 pm – 10:00 pm

MOVE IN – January 19, 2016 - 8:00 am – 12:30 pm

MOVE OUT – January 21, 2016 - before 2:00 pm

***Load-in bay dimensions: Height 9'9" x Width 7'8"**

EXHIBITOR BOOTH - 1 Booth Space

Includes: 10 x 10 space, pipe & drape, two tickets to Lunch on the Trade Show Floor & two tickets to Suppliers' Night

Member pricing Exhibitor Booth	\$1,395.00 + GST (\$69.75)	\$ _____
Non-Member pricing	\$1,595.00 + GST (\$79.75)	\$ _____
Forklift services required? (Fees charged by provider \$125.00 + GST each move)		
_____ Yes	_____ No	
TOTAL AMOUNT DUE		\$ _____

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Name on Card: _____

Credit Card Number: _____

Expiration Date: ____/____ **CVV Code:** _____

Credit Card Billing Address: (Street Address) _____

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Email where receipt should be sent: _____

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MOVE OUT – January 21, 2016 - before 2:00 pm

***Load-in bay dimensions: Height 9'9" x Width 7'8"**

CONDITIONS OF CONTRACT**The TLA and the Exhibitor covenant and agree with each other as follows:**

1. A display booth is equipped with one 8 ft. high back wall curtain, two 3 ft. high sidewall curtains.
2. All electrical wiring and other materials shall be provided at the Exhibitor's expense.
3. It is agreed that the space allocated shall not be sublet by the Exhibitor nor shall the Exhibitor's rights be assigned or transferred.
4. The Exhibitor agrees to abide by all regulations and rules made by the TLA in the best interests of the Convention and agrees that the TLA shall have the final decision on making any rule or regulation deemed necessary prior to, during and after the Convention.
5. The Exhibitor will indemnify and save harmless the TLA of and from any and all losses, damages, costs, expenses or liabilities arising from the occupation or use of the space by the Exhibitor including, without limiting the generality of the foregoing, any claims arising from any injury or damage to any delegate or any member of the public on the premises or caused to the building and its appurtenances, the owner thereof, its servants, agents and employees and any claims arising from any injury damage to the Exhibitor, its agents, servants or employees, or to the property of the Exhibitor.
6. **Full payment is required to secure exhibit space at time of booking. Booking Document will serve as your invoice.**
7. This contract may be cancelled by either party only if notice is given in writing in which case all monies paid by the Exhibitor will be forfeited to the TLA.
8. If the Exhibitor fails to comply in any respect with the terms of this contract, all rights of the Exhibitor hereunder shall cease and terminate and any payment made by the Exhibitor will be retained by the TLA on account of damages without prejudice to the TLA's other remedies in law and the TLA may thereupon rent said space to another Exhibitor.
9. The TLA reserves the right to reject or prohibit exhibits or Exhibitors which the TLA considers objectionable or to relocate exhibits or Exhibitors, when in the TLA's opinion such moves are necessary to maintain the character and/or good order of the Convention.
10. The Exhibitor's property shall be placed on display and exhibited at its risk and the TLA assumes no responsibility for loss or damage thereto howsoever incurred. The Exhibitor shall assume all responsibility for loss or damage to its property due to fire, theft, flood, lightning, earthquake, explosion, or any cause beyond the control of the TLA.
11. All goods shipped to the Convention must be clearly marked with the name of the Exhibitor and the number of its space. Goods must not be shipped to the Convention for shipping charges to be paid on arrival as these will not be accepted by the TLA. The TLA assumes no responsibility for loss or damage to goods before, during or after the Convention.
12. **The Exhibitor shall place, maintain and pay for public liability and property damage insurance in amounts specified by the TLA and shall cause the TLA to be named as an insured thereunder. A certificate of the insurer evidencing such insurance shall be delivered to the TLA no later than January 1, 2017.**
13. The Exhibitor agrees that **no display may be dismantled or goods removed during the entire period of the Trade Show.** The Exhibitor also agrees to remove its exhibit, equipment and appurtenances from the building by the final move-out time limit and in the event of failure to do so; the Exhibitor agrees to pay for such additional costs as may be incurred.
14. In the event that a catastrophe shall happen as the result of conditions beyond the TLA's control, such as fire, hurricane, windstorm, earthquake, rising or water, strike, lockout, or any other unpredictable natural or unnatural catastrophe so that it is impossible for the TLA to permit Exhibitors to occupy the premises, all the monies paid hereunder shall not be refundable but shall be forfeited to the TLA and the TLA will in no event be liable for any claims or damages which may arise in consequence thereof.
15. The Exhibitor is and shall be liable for any damage caused to the floors, walls, ceilings, or columns of the building and to standard booth equipment and to other Exhibitors' property. The Exhibitor shall not apply paint, lacquer, adhesive or other coatings to building columns or floors or to standard booth equipment.
16. The Exhibitor agrees to observe all union contracts and labour relations agreements in force, agreements between the TLA and official contractors serving the building of companies operation in the building in which the Convention will take place and to observe the labour laws of the jurisdiction in which the building is located. The Exhibitor will not do anything directly or indirectly connected with his display which may be a violation of any law, bylaw, ordinance or regulation of any governmental body which or which may be in violation of the regulation of the Canadian Fire Underwriters Association or any other similar body.
17. The Exhibitor shall at all times maintain qualified personnel in its display during Convention hours. Demonstration of power equipment on display is not permitted.
18. Exhibitors are responsible for removal of all crates and packing.
19. The load limit inside the building is 300 pounds per square foot and shall not be exceeded by the Exhibitor without prior written approval from the TLA.

CERTIFICATE OF INSURANCE

If you have questions please contact JLT Insurance at 250-388-4416

This Certificate is issued to THE TRUCK LOGGERS ASSOCIATION
Suite 725 – 815 West Hastings Street
Vancouver, BC, Canada V6C 1B4

NAME OF INSURED (Exhibitor):

ADDRESS OF INSURED:

INSURANCE COMPANY: _____

POLICY NUMBER: _____

POLICY TERM: _____

TYPE OF INSURANCE: Comprehensive General Liability and Tenants Legal Liability

LIMITS OF LIABILITY:	\$5,000,000	Inclusive Limit any one Occurrence
	\$5,000,000	Aggregate Limit Products
	\$100,000	Tenant’s Legal Liability

EXTENSIONS OF

- Blanket Contractual Liability
- Products & Completed Operations
- Owner’s and Contractor’s Protective
- Cross Liability Clause
- Personal Injury
- Non-Owned Automobile Liability
- Voluntary Medical Payments: \$1,000 per person / \$10,000 per accident

ADDITIONAL INSURED:

THE TRUCK LOGGERS ASSOCIATION. The TLA requires confirmation in writing from **YOUR INSURANCE COMPANY** that the TLA is named the “Additional Insured” on the days January 13, 2017 through January 21, 2017 AND should there be any legal action arising out of your exhibit at TLA Convention & Tradeshow 2017 the Insurance Company will defend at their cost AND should there be a judgment or settlement the Insurance Company will pay the judgment or settlement plus costs in accordance with the terms and conditions of the insurance policy. THIRTY (30) DAYS NOTICE OF CANCELLATION or material change policy shall be given to THE TRUCK LOGGERS ASSOCIATION at the address given above.

DATE: _____ SIGNED: _____
(AUTHORIZED INSURANCE BROKER)